

## New Committee Application Form

### **Introduction:**

Committees are formed by the Board of Directors at the request of members to address complex industry challenges that have broad industry impact. Committees are operational in which members represent their own organization to collaboratively address shared objectives that impede their organization goals and the vision of BCSGA. Approved committees receive BCSGA support through expertise, administrative, financial, and advocacy to further the objective(s) of the committees. All committees must follow the BCSGA Committee Terms of Reference.

#### *Process to form a BCSGA committee:*

- Ensure the topic is aligned with the [BCSGA Vision](#) and has broad industry implications.
- Review the existing BCSGA committee terms of references
- Review examples of BCSGA committee materials
- Reach out to the BCSGA staff and Board of Directors (each committee must have at least one BCSGA Director)
- Complete this application form and email it to [ed@bcsga.ca](mailto:ed@bcsga.ca)
- Committees are approved by the Board based on the alignment with the [Vision and Strategic Plan of the BCSGA](#), impact to members, and capacity of the applicant.

### **Applicant:**

*Membership Name:* \_\_\_\_\_

*Contact:* \_\_\_\_\_

*Phone:* \_\_\_\_\_

*Email:* \_\_\_\_\_

**Topic:** \_\_\_\_\_

*Describe the topic:*

*What is the intended outcome of the committee:*

*Who will participate in this committee:*

*Which BCSGA Board Member(s) have agreed to participate on this committee:*

\_\_\_\_\_

*Who will chair the committee (if known):* \_\_\_\_\_