



# **GUIDE**

# **Annual Aquaculture Statistical Report**

# **Shellfish Sector**

November 2021



Federal aquaculture licence holders are required to complete and submit the Annual Aquaculture Statistical Report (AASR) to DFO. This guide is intended for information purposes only for the shellfish sector.

### INSTRUCTIONS:

- The AASR is a custom generated electronic PDF document, with a special form sent to each aquaculture licence holder each year. Use only the current AASR, and it must be completed and saved using Adobe Acrobat Reader <https://get.adobe.com/reader/>. Handwritten AASRs are not longer accepted. **You may have to enable Java script to complete the form electronically.**
- Some AASR sections require use of drop down arrows and selection of pre-listed options. To activate the drop down menu in each section, select **yes** to that question.
- Weights and measures must be provided in the measurement units on the AASR.
- Submit completed AASR by email to [DFO.PACAASR-RSAAPAC.MPO@dfo-mpo.gc.ca](mailto:DFO.PACAASR-RSAAPAC.MPO@dfo-mpo.gc.ca) by January 25 each year.
- Late submissions may be considered as non-compliance with the federal aquaculture licence. DFO Conservation and Protection may follow up and non-compliance may be publicly reported on the DFO website and elsewhere.

### AASR SECTION 1 - HARVEST FOR FOOD MARKET SALES

Licence holders report the aquaculture product sold to the food market through processors or direct to customers (where processing permits are in place).

#### Section 1 - Harvest for Food Market Sales

*Note: Please complete one line per species.*

Were any fish or shellfish sold for Food Market Sales? <input checked="" type="radio"/> Yes <input type="radio"/> No			
Species	Quantity	Unit	Total Value (CDN)
Pacific Oyster ( <i>Crassostrea gigas</i> )	200	Dozens	1,100

- To complete the form, enter *yes* or *no* answer to “Were any fish sold for Food Market Sales?”
- *Yes* responses will result in a drop down arrows (menu) automatically appearing, as above.
- Use the drop down arrow at the right hand side of the first box under **Species** to view the drop down menu.
- Each species reported must include **Quantity**, the **Unit** of Measure, the **Total Value** in Canadian Dollars and the **Product Type**.
  - Acceptable Units of Measure:
    - Kilograms (kg) or pounds (Lbs) for all species
    - Dozen or gallows for oysters only
- Reportable units are consistent with Statistics Canada requirements. If licence holder operates in other units, it must be converted to a reportable unit of measure.



### AASR SECTION 3 - PROCESSING INFORMATION

Licence holders must report their buyers and processing plants.

#### Section 3 – Processing Information

Who did you sell your shellfish to?	Johnson Brothers Seafood
What federally registered processing plant(s) did you land your harvested product at?	(Name of Processing Plant goes here)

- Licence holders must disclose the federally registered plant your shellfish product that landed their aquaculture product. If licence holder used a buyer, they must disclose the federally registered plant used by the buyer. **Do not leave this section blank.**
- It is a requirement of shellfish aquaculture is landed at a federally registered processing plant.

### AASR SECTION 4 - SALES FOR RESTOCKING OR ONGROWING PURPOSES

Sales **not** intended for food market or consumption, such as seed and spat sales.

#### Section 4 – Sales for Restocking or Ongrowing Purposes

*Note: Include sales only – not purchases or acquisitions*

Were any fish/shellfish sold for restocking or ongrowing?					<input checked="" type="radio"/> Yes	<input type="radio"/> No
Species	Life Stage	Number Sold in BC	Number exported	Total Value (\$)		
Pacific Oyster (Crassostrea gigas)	Seed	20,000	0	500		

- To complete the form, answer **yes** or **no** to “Were any shellfish sold for restocking or ongrowing?” Use the drop down arrow at the right hand side of the first box under Species to view the drop down menu.
- Complete the chart by identifying the species using the drop down menu, the Life Stage, Number Sold in BC, Number exported and the Total Value in Canadian dollars.

### AASR SECTION 5 - IN-ZONE INTRODUCTIONS & TRANSFER INFORMATION

Product **on to** the site from elsewhere, answer yes to the question: “Did you conduct movement of shellfish to your site during the reporting year?”

#### Section 5 – In-zone Introductions & Transfer Information

*Note: Section 5 only applies to Shellfish facilities.*

Did you conduct movements of shellfish to your site during the reporting year?				<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Not Applicable
Complete the table below if you answered <b>Yes</b> to Section 5 and the transfer(s) <b>did not require</b> an Introductions & Transfers Licence.						
Examples of shellfish movements that don't require an Introductions & Transfers licence include: Initial stocking of a site with shellfish seed from a hatchery in the same shellfish transfer zone or moving wild Pacific Oyster to an aquaculture site for wet storage. Provide one line per species, unless transfers were for more than one purpose.						
Species Brought on Site	Source <small>(provide aquaculture facility reference number or commercial licence number)</small>	Purpose	Comments			
Pacific Oyster (Crassostrea gigas)	1001	Seeding				

- If answered yes to this question and **did not obtain** an Introductions & Transfers Licence for all movements to the site, then complete the chart in Section 5, otherwise leave the chart blank.
- Fill out one line for each type of movement (i.e: Seeding, Wet storage, Relay, Grow-out).



## AASR SECTION 6 - SUBTIDAL ON-BOTTOM SHELLFISH SEEDING

Report geoduck and horse clam activities occurring on-bottom below the low tide mark.

### Section 6 – Subtidal On-bottom Shellfish Seeding

*Note: Subtidal refers to culture activities occurring on the bottom, below low tide.*

Did you conduct subtidal shellfish seeding for any species this year?					<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Not Applicable
Complete this section if you answered "Yes" to Section 6.							
➤ 6a. If you purchased geoduck ( <i>Panopea generosa</i> ) and/or horse clam ( <i>Tresus</i> ) seed this year, attach your proof of purchase. If submitting electronically, ensure that an scanned copy of your proof of purchase is attached.							
➤ 6b. List all species that you seeded subtidally during the reporting year:							
Species	Total Area Seeded (m2)	Month Seeding Activities Commenced	Proof of Purchase Attached	Comments			
Geoduck Clam ( <i>Panopea generosa</i> )	100	MAR	Yes				

- Answer the question: "Did you conduct subtidal shellfish seeding for any species this year?" If yes, the drop down arrows (menus) will automatically appear in the chart below. Complete the chart by using the drop down menu; identify the species you seeded subtidally, the Total Area Seeded (reporting only in Meters Squared), and the Month you started seeding.

## AASR SECTION 7 - STOCK ON HAND AND FUTURE PLANS

Licence holders indicate plans for next reporting year and current fish stocks on site.

### Section 7 – Stock on Hand and Future Plans

Will this site be actively culturing during the next reporting year?		<input checked="" type="radio"/> Yes	<input type="radio"/> No
If this site had any stock on hand as of December 31, list all species:		Pacific Oysters	
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- Answer *yes* or *no* to the question: "Will this site be actively culturing during the next reporting year?"
- Regardless of your response to the above question, report stock as of December 31.

## SECTION 8 – DECLARATION

This section confirms that the information provided is accurate.

### Section 8 – Declaration

I have attached proof of purchase documents as specified in Section 6.

### Acknowledgement

I have read all information contained in this report. By typing my name below, I certify that the information that I have provided is true and correct to the best of my knowledge. I understand that it is an offence to provide false information.

**Note: Please type your signature- printing this form is not required.**

Name (your typed name here is your signature)		Date
		YYYY-mm-dd
Position in Company	Email address	Phone #
		(xxx) xxx-xxxx

- If applicable, attach a proof of purchase for Geoduck or Horse Clam to your submission email.



- Once the licence holder has read and certifies that the information that information provided is true and correct to the best of their knowledge, then check the box.
- Complete sections of Name, Date, Position, email and phone number.